

Having Fun With Tables and Reports

Goals of the workshop:

- Discuss what's new to tables and reports in ArcGIS 10.
- Explain how tables are represented in ArcMap.
- Explain the differences between joins, relates, and relationship classes.
- Demonstrate how to create joins and relates and how that can be used in data analysis.
- Explain how to work with the attribute table.
- Discuss best practices for working with tables.
- Explain how to work with and create reports.

Major topics covered:

- What's new in ArcGIS 10: An overview of major enhancements for working with tables and reports at ArcGIS 10.
- Joins, relates, and relationship classes: What are the differences, how do you create them, how does it affect data, and what are the best practices for using these types of associations?
- How to work within the attribute table: How to edit, make selections, sort attributes, change the appearance, and use the various tools and commands in the table.
- Best practices for working with Microsoft Excel data and how to avoid table loading errors.
- How to create a report using the Report Wizard
- How to modify a report's layout using the Report Designer
- How to save and run a report