Using Dashboards to Communicate Project Progress
Matt Harman
Using Dashboards to Convey Project Progress
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- Health and progress indicators
- Project summary stats:
  - 7/23/12
- Risk and likelihood matrix
- Budget comparison: baseline, planned, actual
Using Dashboards to Convey Project Progress

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<th>Time</th>
<th>Cost</th>
<th>Resource</th>
<th>Progress</th>
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Role of the PM
Ensure both sides are happy with the project’s performance

• Initiating
• Planning
• Executing
• Monitoring/Control
• Closing

• A PM spends 90% of his/her time communicating
Communication
Know your audience

- Daily Standups
- Weekly Status Reports
- Status Meetings
- Meeting Minutes
- Email Notifications
- Project Dashboard
What is a dashboard?

- Simple, graphical presentation of data
- Communicate the big picture upstream and across the organization
- Drill-down capabilities
- Communicate all of your PM acronyms in one, easy to access place

“A dashboard is a visual display of the most important information needed to achieve one or more objectives, which fits entirely on a single computer screen so it can be monitored at a glance.”

–Stephen Few
Why a dashboard?
Get the big picture out there

- **Auto-communication**
  - Conveying project status with minimum effort
- **Concise, summarized statistics on your project**
- **Don’t waste your time compiling data into reports**
  - Configured correctly, data can speak for itself
- **Customer-facing communication**
When your project goes spatial
Esri software to help convey project progress

- Esri Maps for Sharepoint
- Esri Maps for Office
- Workflow Manager
- Esri Maps for …
  - Bring your project data to life with ArcGIS integration

Operations Dashboard!
Thank you...

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